

Notice of competition for admission
to the Collegi Universitari di Merito IPE
for the academic year 2019/2020

1. UNIVERSITY COLLEGES OF MERIT IPE

L'IPE (Institute for education and research) is a non-profit organisation that promotes various educational and cultural activities for young people. Its goal is to expose them to culture, education and the world of work. I.P.E. runs three "Collegi Universitari di Merito (Villalta, Monterone and Poggiolevante)" which are accredited by the Ministry of Education, University and Research:



2. ADMISSION REQUIREMENTS

The following category of both Italian and foreign students can participate in announcement of public examination for the academic year 2019/2020:

✓	Those who will enrol o will have already enrolled in an undergraduate programme.
✓	Those who will enrol or will have already enrolled in a postgraduate programme (specialization).
✓	Those who are enrolled at Master level, university Master or are accredited for ASFOR
✓	Those who are enrolled in "Istituzioni dell'Alta Formazione Artistica, Musicale e Coreutica riconosciute dal Ministero" (AFAM)

3 OUR SERVICES

Students, who live in the college, can avail of the following services:

3.1. Residential services



Opening Dates	From September 16th, 2019 to July 25th, 2020, excluding the period from December 21, 2019 to January 6, 2020 and April 10 to 13, 2020
Type of Room	Single room with bathroom, single/triple with bathroom All rooms have air condition
Housekeeping	5 days per week
Linen Services	Weekly change of bedlinen and bathroom towels
Meals	Complete board: breakfast, lunch and dinner 7 days per week. Pack lunches are also possible
Reception	Monday-Thursday from 7:00 to 23:00. Without limit on Friday and Saturday. Sunday from 8:00 to 23:00
General and Didactic Services	Study rooms, tutor rooms, workshop, library, periodical collection, informatics room and lecture room
Other Facilities	Music room, sitting and TV room, multimedia room, garden, small gym and parking (motorbikes and bicycles)













Opening Dates	From September 16th, 2019 to July 24th, 2020 excluding the period from December 21, 2019 to January 6, 2020 and April 9 to 14, 2020
Type of Room	Single/ Double room with bathroom
Other Services	Reception room and kitchen, laundry room, air conditioning and WI-FI
Housekeeping	3 days per week. Common areas 5 days per week.
Linen Services	Every week for bathrooms and every two weeks for beds
Meals	Complete board: lunch and dinner 7 days per week with the possibility of lunch outside of normal hours.
Access	Without time restriction with personal code. Reception: Monday- Friday from 9:00 to 19:00
General and Didactic Services	Study rooms, tutor rooms, workshop, library and conference room
Other Facilities	Living room and TV, multimedia room, garden, terrace and parking (motorbikes and bicycles)



Opening Dates	From September 10th, 2019 to July 26th, 2020 excluding the period from December 24, 2019 to January 6, 2020
Type of Room	Single room with sink and air conditioning; shower and common WC
Housekeeping	5 days per week
Linen Services	Every week for bathrooms and every two weeks for beds
Laundry	Weekly personal laundry services
Meals	Full board: breakfast, lunch, snacks and dinner. There is also the possibility to have a packed lunch
Access	Without time restriction with personal code
General and Didactic Services	Study rooms, tutor rooms, workshop, library, periodical collection, computer & robotics room and conference room

3.2 Educational Services

 Counselling and Mentoring	Identification and creation of a personalized training path through individual interviews with the management staff
 Tutorship & Coaching	Tutoring activities on chosen university path and on exams with professors, researches, doctoral students and professionals
 Internationalisation	Orientation for exchange programmes (Erasmus and Overseas) and internationalisation programmes (summer schools, work experience, internship and conferences)
 Career Service	Orientation and introduction to the world of work through individual interviews and group activities (opportunities for undergraduate and internship graduates, meetings with professionals, workshops on transversal skills and training workshops)
 Cultural Activities	Cultural in-depth activities through national thematic workshops and integrative interdisciplinary courses
 Community	Opportunities for discussions and sharing of ideas with other students and management staff through activities such as meeting and themed conversations (also with guests), sports and cultural tips
 ASIRID (Poggiorelevante - Bari)	Poggiorelevante College offers training activities for scientific and technical degree course students (only for the three- year period) in the context of the International Residential School of Digital Innovators.
 ACCADEMIA (Monterone, Villalta - Napoli)	IPE Academy organizes interdisciplinary courses for students of all faculties: teaching activities cover specific subject from different areas of interest (Law, Medicine, Economics, Engineering, the Art) and the development of transversal skills (topical issues, global vision, leadership, soft skills)
 Soft Skill	Training activities for public speaking problem solving and team work so as to develop personal qualities, improve workplace behaviour and implement knowledge in the field of interpersonal relationships
 VoluntaryActivities	The Collegesorganise voluntary activities and social promotion both in Italy and abroad

Moreover, all colleges offer the possibility to freely participate in activities related to spiritual and doctrinal formation, which are inspired by the principles of the Catholic Church and entrusted to the Prelature of Opus Dei.

4. FEES AND SCHOLARSHIPS IPE

The annual fee, for students whose ISEE exceeds 40.000,00 euros (typology: “Benefits for the right to university study”), for the individual Colleges is fixed in

FEE ISEE ≥ 40.000,00 Euros			
	FEE Villalta	FEE Monterone	FEE Poggiolevante
Single with bathroom	10.000,00	10.000,00	---
Single with sharedbathroom	9.500,00	----	10.000,00
Triple with sharedbathroom	8.000,00	----	---
Double with bathroom	----	8.000,00	---

Fees and scholarships based on income

For students whose ISEE is less than 40.000,00 euros, (typology: “Benefits for the right to university study”) IPE automatically recognizes a scholarship based on income thanks to which, the annual fee is determined by one’s own contribution level:

COLLEGIO VILLALTA			
BAND ISEE	FEE SINGLE (with bathroom)	FEE SINGLE (sharedbathroom)	FEE TRIPLE (sharedbathoroom)
€ 0-10.000,00	6.000,00	5.500,00	4.000,00
€ 10.001,00-20.000,00	7.000,00	6.500,00	5.000,00
€ 20.001,00-30.000,00	8.000,00	7.500,00	6.000,00
€ 30.001,00-40.000,00	9.000,00	8.500,00	7.000,00

COLLEGIO MONTERONE			
BAND ISEE	FEE	FEE SINGLE (with bathroom)	FEE DOUBLE (with bathroom)
€ 0-10.000,00		€ 6.000,00	€ 4.000,00
€ 10.001,00-20.000,00		€ 7.000,00	€ 5.000,00
€ 20.001,00-30.000,00		€ 8.000,00	€ 6.000,00
€ 30.001,00-40.000,00		€ 9.000,00	€ 7.000,00

BAND ISEE	FEE	SINGLE (sharedbathroom)
€ 0-10.000,00		€ 6.000,00
€ 10.001,00-20.000,00		€ 7.000,00
€ 20.001,00-30.000,00		€ 8.000,00
€ 30.001,00-40.000,00		€ 9.000,00

The conditions for applying for a scholarship grant are as follows:

- be admitted to one of the IPE Colleges,
- be enrolled at the Universities of Bari or Naples, for degree courses, specializations, masters and research doctorates,
- be enrolled in the Institutions of Higher Artistic, Musical and Choral Training of Bari or Naples, recognized by the Ministry.

In the event of students residing in the college for periods less than one academic year, fees are calculated based on the number of months stayed (e.g. Erasmus students).

Scholarships and grants

With the purpose of promoting access to the colleges to young gifted students without the economic burden of full fees, I.P.E. offers a number of scholarships and grants. The issuing of **these** scholarships and grants, **which can be combined with that of income**, do not consist of direct payments but a reduction of the annual fee from a minimum of €1,000 to a maximum of €2,000 per year according to the following table:

Student	Grades	Annual Bursary(€)
Freshman	School diploma 95-99	1.000,00
	School diploma 100	2.000,00
Undergraduate (B.A., Specialisation, Single Circle [3+2])	Average from 28 to 29	1.000,00
	Average from 29 to 30	2.000,00
Postgraduate (Master, PhD, Specialisation School)	Final grade from 105 to 110	1.000,00
	Final grade 110 lode	2.000,00

The requirements for scholarships and grants are:

- ✓ be admitted to one of the IPE Boards an enrolled at the University of Bari or Naples, for degree courses, specialisation, master and research doctorates; be enrolled in the institutions of Higher Artistic, Musical and Choral Training of Bari or Naples, recognized by the Ministry;
- ✓ By July 27, 2019, universitystudents from second year on must have achieved at least 50% of the ECTS of their degree program for the academic year 2018-2019, and the average requested by the MIUR for the “Collegi Universitari di Merito”.For graduates, it is necessary to have completed the graduation programme within the specified period time and to have graduated no more than two years from October 31, 2019.

Special Scholarships

In order to encourage foreign student participation in the I.P.E. colleges, Master’s, ASIRID Project, students and graduates with particular conditions defined by specific agreements between I.P.E. and different Universities, scholarships will be awarded up to a maximum of €5.000 per year according to the following table. **The special scholarship cannot be combined with scholarships for income and merit.**

Student	Annual Scholarship(€)
Foreign	5.000,00
IPE Masters’s students	5.000,00
Special conventions IPE-Universities	5.000,00
ASIRID Project	5.000,00

The requirements for scholarships and grants are:

- ✓ Be admitted to one of the IPE boards;
- ✓ Meet one of the following conditions:
 1. **Foreign students:** be enrolled at the University of Bari or Naples, for degree courses, specialisation, master and research doctorates or be enrolled in the Institutions of Higher Artistic, Musical and Choral Training of Bari or Naples, recognized by the Ministry;
 2. **IPE Master’s student:** be admitted to the IPE School;
 3. **Special conventions:** meet the conditions set by the agreement.

The granting of the aforementioned scholarships will take place until the total amount assigned for scholarships and grants by IPE is exhausted.

Other concessions

For new students admitted to the Colleges that have siblings who are already resident in the colleges, it is possible to take advantage of a 15% discount on the monthly. **This facility cannot be combined with any other type of I.P.E., INPS and ENMPAM scholarship.**

5. GRANTS, BURSARIES and CONVENTIONS WITH INPS

In convention with INPS, scholarships are available for students whose parents work for the civil service and for students who are orphans of former civil service employees, respecting the parameters stipulated for the academic year 2019-2020 in the document “Collegi Universitari”

which is available on the INPS website. The INPS scholarship **can cover up to 100% of the annual fee**. The beneficiaries of the above-mentioned scholarships will be nominated directly by INPS and cannot be contested. **Nonetheless, they must pass IPE admission procedure**. The INPS scholarship cannot be combined with any other facilities.

6. SCHOLARSHIP WITH EMPAM

EMPAM gives students the opportunity to have scholarships in order to reside in the IPE colleges. The EMPAM contribution can determine a reduction of up to €5,000.00 euros per year.

The assignment of the scholarship is restricted to the admission to the Colleges and its benefit cannot be combined with any other one.

The announcement is published on the EMPAM website.

7. REQUEST FOR ADMISSION AND REQUEST FOR APPLICATION OF SCHOLARSHIP

For admission and application for an IPE Scholarship for the college in Bari (Poggiolevante), please refer to the following website www.poggiolevante.it (For further Information please call: 0805045433).

The admission application for the Colleges in Naples (Monterone and Villalta) and any application for an IPE scholarship must be completed using the form found on the following link: [application](#)

For further information, please call: 0812457074.

8. ADMISSION TEST

The test includes a review of qualifications, aptitude tests and admission interviews with the management of the individual Colleges.

For Collegio Villalta, prospective students are required to stay in residence of one day (meals must be paid for by the individual). **For students wishing to benefit from an INPS scholarship, the interview must take place before the presentation of the application to INPS.**

Admissions are up to the discretion of the Directorate of the College up until all available places have been exhausted.

Offers of acceptance will be issued by e-mail within 7 days from the date of the selection process.

9. REAPPOINTMENT

In order to be reappointed in the Collegio for the next academic year, you must meet the following conditions:

1. Have passed an evaluation by the college Directors
2. Have achieved the 50% of ETCS of the current academic year, within the 27th of July
3. Have got the academic year- average required by the MIUR for the "Collegi Universitari di Merito"
4. Have achieved the number of hours of training established in the Personal Training Project
5. Have paid the first fee within the 28th of July

10. CONTRACT OF RESIDENCE

The relationship between the student and the College is governed by an annual contract of residence that stipulates the economic and stay conditions. **The minimum period of stay is 4 months.**

The signing of the aforementioned contract allows the parents of students residing outside of their place of residence to benefit from tax deductions.