



*Istituto per ricerche
ed attività educative*

Announcement of a Publication Examination for the admission of 32 students, male and female, in the “Collegi Universitari di Merito I.P.E.” for the academic year 2017/2018

ART. 1

Collegi Universitari di merito IPE

L'IPE (Institute for education and research) is an organisation that promotes various educational and cultural activities for young people. Its goal is to expose them to culture, education and the world of work. I.P.E. runs three “Collegi Universitari di Merito (Villalta, Monterone and Poggiolevante)” which are accredited by the Ministry of Education, University and Research. Admission is by participation in this Announcement of Public Examination for the academic year 2017/2018.

The following is a list of the college managed by IPE:

- Villalta: girls only, Via Martucci, 35/h, Naples
- Monterone: boys only, Via Crispi, 112, Naples
- Poggiolevante: boys only, Via Orfeo Mazzitelli, 41, Bari

The vacancies are as follows:

- Collegio Villalta: 10.
- Collegio Monterone: 2.
- Collegio Poggiolevante: 20.

ART.2

Participation in announcement

Only the following category of student can participate in announcement of public examination. The examination is open to both Italian and international students. For the year 2017/2018 they:

- Will enroll or will have already enrolled in an undergraduate programme.
- Will enroll or will have already enrolled in a postgraduate programme (specialization).
- Have been chosen to participate in a PhD programme.
- Are enrolled at Master level or are accredited for ASFOR;
- Are enrolled in “Istituzioni dell'Alta Formazione Artistica, Musicale e Coreutica riconosciute dal Ministero” (AFAM).

ART.3 Our services

Students, who live in the college, can avail of the following services. These services are both residential and educational.

The residential services are listed below:

Villalta College		
Services	Type of room	Single room with bathroom and air conditioning Triple room with bathroom and air conditioning,
	Utilities	All inclusive
	Housekeeping	5 days per week
	Changing of linen	Every week (both bed and bathroom)
	Meals	Complete board: breakfast, lunch and dinner from 15 th September 2017 to 25 th July 2018 (except from 22 nd December 2017 to 7 th January 2018 and from 29 th March 2017 to 3 rd April 2018) There is the possibility to have a packed lunch
	Reception	Every day from 7:00 to 23:00
	General and didactic facilities	Study rooms, tutor rooms, workshop, library, periodical collection, computer room and lecture room
	Other facilities	Music room, sitting and TV room, multimedia room, garden, small gym and parking (motorbikes and bicycles)

Monterone College		
Services	Type of room	Single room with a common bathroom, air conditioning
	Utilities	All inclusive (electricity, water, Wi-Fi, heating, air conditioning)
	Housekeeping	4 days per week
	Changing of linen	Every week (both bed and bathroom)
	Meals	Complete board: breakfast, lunch and dinner from 15 th September 2017 to 25 th July 2018 (except from 22 nd December 2017 to 7 th January 2018 and from 29 th March 2017 to 3 rd April 2018) There is the possibility to have a packed lunch
	Reception	Monday – Friday: 7:00 to 23:00 except Saturdays: 7:00 to 1 a.m.
	General and didactic facilities	Study rooms, tutor rooms, workshop, library, periodical collection, computer room and lecture room
	Other facilities	Music room, living room and TV, multimedia room and terrace

		Poggiolevante College
Services	Type of room	Single room with sink and air conditioning; shower and common WC
	Utilities	All inclusive (electricity, water, Wi-Fi, heating, air conditioning)
	Housekeeping	5 days per week
	Changing of linen	Every week for bathrooms and every two weeks for beds
	Meals	Complete board: breakfast, lunch and dinner from 12 th September 2017 to 31 st July 2018 (except from 23 rd December 2017 to 6 th January 2018 and from 30 th March to 2 nd April 2018) There is the possibility to have a packed lunch.
	Reception	From 7:00 to 23.00 Monday to Friday, from 7:30 to 24:30 Saturdays and from 8:00 to 23:00 on Sundays and during holidays.
	General and didactic facilities	Study rooms, tutor rooms, workshop, library, periodical collection, computer room and lecture room
	Other facilities	Music room, sitting and TV room, movie library, multimedia room, garden, gym, football pitches and basketball courts, parking (motorbikes and bicycles)

In the periods when no canteen services are provided the colleges will be closed.

Educational services aim to develop transversal skills through the promotion of several initiatives. IPE promotes a number of specialised and interdisciplinary activities intended to consolidate not only the academic preparation of students, but also the development of a solid and transversal cultural knowledge.

It is possible in every college, for whoever wishes, to participate in a series of activities of both a spiritual and doctrinal nature, which are influenced by Catholic principles.

Poggiolevante College offers science and technical students (preferentially Informatics, IT Engineering and automation) educational activities in the field of ASIRID (International Residential School of excellence for Digital Innovators).

Each student is provided with an individualised educational learning programme based on their competences and aptitudes.

Common educational programmes shared amongst the three colleges:

Villalta, Monterone e Poggiolevante		
Educational services	Counselling	Creation of a personal educational path through individual counselling and meetings with members of staff.
	Tutorship	Tutoring concerning university path and exams with university teachers, researchers, PhD students and professionals.
	Internationalization	Guideline for exchange projects (Erasmus, Overseas) and path to internationalization (summer schools e congresses)

	Career Services	Orientation towards employment through personal meetings and group activities (stage opportunities, meetings with professionals, workshops).
	Cultural activities	Activities of cultural awareness through thematic national workshops and additional interdisciplinary paths.
	Community	Opportunities to enter into dialogue and share experiences with other students and members of staff through meetings and thematic speeches (also with experts), sport and cultural trips.
	Soft Skills	Activities of public speaking, problem solving and teamwork aimed at developing personal skills, improving propensity for work and increasing interpersonal skills.

ART. 4 Admissions

Admission to the colleges is decided on a merit basis in accordance with the rules governing public examinations. The public examination involves the evaluation of academic certificates, aptitude tests and interviews with the Directors of the individual colleges no later than 30th October 2017. Academic results (secondary school), propensity to study, attitude and willingness to participate in the social life and activities of the college will be evaluated.

The admission test is fixed individually according to the chronological order of receipt of applications.

Villalta College insists on prospective students staying for 1 full day. The prospective student must contribute towards the expenses incurred during that day.

The selection of successful students is the sole preserve of the Directors of each college until all places have been filled.

Successful students will be notified via E-mail within 15 days of the selection process.

ART. 5 Deadline for enrolment

The application for admission (see Form A of the following announcement) must be received by the secretariat of the concerned college via E-mail. The following attachments must accompany the application: a Curriculum Vitae, a copy of completed university exams (for 1st year undergraduates and AFAM participants), certificate of exams completed by undergraduates (2nd/3rd year), postgraduates or PhD students at universities or those attending AFAM programmes, as well as a copy of a valid ID.

If the applicant chooses to, it is possible to include other certificates with the application, such as certificates that attest to the applicant's personal competences (e.g., language certificates).

Please find below the addresses and contact information for the individual colleges:

VILLALTA COLLEGE

VIA MARTUCCI, 35/H

80121 - NAPOLI

TEL: +39 081 248.61.33.

FAX: +39 081 665.678.

E-MAIL: segreteria.villalta@gmail.com

WEBSITE: www.ipeistituto.it/master/residenze/collegio-villalta.html

MONTERONE COLLEGE
VIA F. CRISPI, 112
80122 - NAPOLI
TEL: +39 081 66.98.31
FAX: +39 081 193.206.94
E-MAIL: info@monterone.it
WEBSITE: www.monterone.it

POGGIOLEVANTE COLLEGE
VIA ORFEO MAZZITELLI 41
70124 – BARI
TEL: +39 08.05.04.54.33
FAX: +39 08.05.04.21.54
E-MAIL: info@poggiolevante.it
WEBSITE: www.poggiolevante.it

ART. 6

Residency agreement

Following admission, each individual student is bound by an annual contract that stipulates the conditions of residency and which will be respected by the student for the academic year 2017/2018. In the event of breach of contract on the part of the student; following an evaluation by the board of directors, a decision can be made to expel the student from the college.

ART. 7

Fees

Fees for the academic year 2017/2018 (payable over 10 months) are specified as follows and are based on the individualised contracts signed between the student and the college:

Fees for academic year - 2017/2018	Villalta College	€9.000/€9.500 single room (based on the type of room) €7.500 Triple room
	Monterone College	€8.500 Single room
	Poggiolevante College	€9.000 Single room

ART. 8

Grants, bursaries and conventions with INPS

With the purpose of promoting access to the colleges by young gifted students without the economic burden of full fees, I.P.E. offers 3 different types of grant (low income families [ISEE], merit and certain classes of students) or a reduction in the overall fees for individual students.

For information on suitability and value of grants please refer to the Rules and Regulations, which can be found on the IPE website <http://ipeistituto.it/master/residenze/ammissione-in-college.html>

Grants are available in convention with INPS for children of Civil Servants in accordance with that stated in the notice "University Colleges" available on the INPS website.

ART. 9 **Annual reconfirmation**

The admission is for the academic year 2017/2018 only. In order for the student to continue as a resident in the college, it is expected that they maintain the following standards:

- complete at least 80% of the previous year's exams (to one in progress) and achieve an average grade of 26/30 (for undergraduate and postgraduate students);
- successfully complete the previous academic year for PhD students;
- successfully complete at least 80% of the previous year's exams (to one in progress) for students enrolled in the AFAM programme;
- pass an evaluation by the college Directors with regards to the active participation and maintenance of academic standards being pursued by the student.

In cases where, for justified and substantiated reasons, the above requirements are not respected, Directors are empowered to assess the individual situation.

The board of directors issue confirmation of the right to continue as a resident during the following year by July 2018.

ART. 10 **Final provisions**

This Agreement, also drawn up in English as expressed by art.4 of DM 672/2016, is published on the IPE website. Students who wish to meet the Directors and visit the college before participating in the admission procedure, or who want further details, can contact the secretariat of the respective college directly (see art. 5 for addresses).